

Minutes of the Annual General Meeting

Held Wednesday 18 October 2017 at 4.05pm
The Chamber, 57 Kilmore Street, Christchurch



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1 Welcome to Guests

Hugh Lindo (President) welcomed members, Chamber life members, current Board members and the staff from the Canterbury Employers' Chamber of Commerce (The Chamber). Hugh acknowledged the following in attendance:

- Selwyn Mayor, Sam Broughton
- Christchurch City Councillor, Deon Swiggs
- Christchurch City Deputy Mayor, Andrew Turner
- Kirk Hope, BusinessNZ
- Phil Love, BusinessNZ

Hugh also welcomed guest speakers Malcolm Johns, Christchurch International Airport and Kaila Colbin, New Zealand and Australian Ambassador for Singularity University.

Lastly, he thanked our local Ford dealers Avon City Ford at the Sockburn roundabout and Team Hutchinson Ford in Tuam Street for sponsoring the Annual General Meeting.

2 Apologies

Nineteen apologies were received for the Annual General Meeting and are appended to the minutes.

3 Confirmation of the Minutes of the Annual General Meeting 2016

The minutes of the Annual General Meeting held on 12 October 2016, having been made available to the member's present, were taken as read and signed as a true and correct record.

Moved: Alan Williams
Seconded: Stephen Collins
Carried

There were no matters arising.

4 President Comments – Hugh Lindo

The annual report 2016/17 provides a summary of the year in review and further details on our activities. It has been a year of strong membership growth, good financial performance, a step change up in membership offerings and a year where the Chamber has consolidated its position as a trusted stakeholder in the Christchurch and Canterbury communities.

We are experiencing significant changes in personnel in some key organisations that support and drive our city forward:

- Tom Hooper, Canterbury Development Corporation has tendered his resignation and we welcome Joanna Norris as the new Chief Executive of ChristchurchNZ. We wish Joanna well and will be working closely with her in the future.
- Louise Edwards, the recently resigned Chief Executive of Rata who has done such good work over her tenure.
- Jenny Harper, Christchurch Art Gallery Director who is leaving her role after 11 years.
- Ara Institute of Canterbury CEO Kay Giles, who left the institution she helped found in June after 40 years in education.

At a Chamber level:

- Tony Sewell is standing down from the Board. Tony has served as our President, but also as the President of BusinessNZ. Hugh thanked Tony for his loyal support and advocacy of The Chamber and his leadership in BusinessNZ.
- Dr Rod Carr has signalled his intentions to stand down as Vice-Chancellor of the University of Canterbury.
- Andrew Logie is bringing his long-standing role as a partner at Lane Neave to a conclusion.
- Stephen Bateman is making significant shifts in his association with SB Global Logistics.
- Effective 30 November, Peter Townsend relinquishes his role as Chief Executive and will seamlessly pass on responsibilities to an extremely competent successor, Leeann Watson. Peter is extremely modest in his achievements but the accolades he received at the recent Champion Canterbury Business Awards, where he received the special commendation for his services to business, were truly deserved. We will miss Peter and wish him well for the next stage of his life.

Hugh thanked our valued sponsors and wider stakeholders for their support. He also thanked his fellow Board members for their ongoing governance support of the organisation and the hard-working team at the Chamber for everything they do in the interests of our members, the business community and wider community of Christchurch and Canterbury.

Finally, Hugh thanked our members. Our members own us and we try to do everything through the eyes of our membership. We have had a good year and that is no small part due to the ongoing commitment and support of a growing membership.

5 Adoption of Annual Report and Financial Statements

The motion to adopt the 2016/17 annual report and the 2016/17 statement of accounts was carried without dissent.

Moved: Peter Davie
Seconded: Stephen Bateman
Carried

6 Appointment of the Auditors

The President, Hugh Lindo, thanked the Deloitte Audit Team for completing the 2016/2017 audit. Unfortunately, Mike Hoshek, Audit Partner was unable to attend and sends his apologies.

The motion for the appointment of the auditors to be delegated to the incoming 2017/18 Board was carried without dissent.

Moved: David Halstead
Seconded: Robyn Galloway
Carried

7 Proposed Constitution Changes

The Board has worked with Cuningham Taylor to review our constitution. The proposed changes tidy up the historic reference to the New Zealand Employers Federation which is no longer operative and reinforce the relationship we have with BusinessNZ.

A quorum of the membership was present and a show of hands from the audience visually indicated approval of the proposed changes (more than two-thirds support). A paper ballot was taken to confirm this in writing. The changes to the constitution will be signed off by the Board.

8 General Manager Comments – Leeann Watson

Leeann played a brief video providing a snapshot of Chamber activity over the last year and future focus topics. Leeann acknowledged Lydia Stoddart for preparing the video.

The past year has been about looking into our future and what the Chamber might look like in five years time. Things like automation, robotics and digital transformation will play an increasingly important part of our future. As such The Chamber has identified a number of recommendations that will ensure The Chamber is fit for purpose and continues to add value for our members through a strong and member centric membership proposition:

- Accessibility of customer and member data e.g. The Chamber will invest in a new Business Management System.
- Reviewing the current membership model to ensure it is member-centric in an on-demand world. A one size fits all approach no longer works.
- More collaboration and co-creation to strengthen our offering for our members.
- More content and relevant information accessible via devices e.g. smartphones.
- More freemium products.
- In addition to continuing to support our members in traditional areas we will also assist members with special focus areas such as social impact or ‘business for good’, workplace wellbeing, digital transformation and future workforce.

Leeann thanked the Board for their support, confidence and trust in appointing her to lead the Chamber’s future. The Board works hard to support the organisation to ensure we continue to play a strong role in advocating on behalf of our members as the voice of Canterbury business.

Leeann acknowledged The Chamber team who work tirelessly to add value to our members, generate new resources, are experts and thought leaders in their fields. She also acknowledged Peter Townsend who has been the inspiration, motivation and drive behind the organisation for the past 21 years. Peter has relentlessly advocated for business and communities in our region and has assisted many organisations through the most challenging of situations and is never afraid to share his opinions and stand up for business.

Leeann stated she is extremely privileged and proud to be picking up the reins from Peter and is looking forward to taking the Chamber onto its next chapter.

9 Chief Executive Comments – Peter Townsend

Peter acknowledged that it is his last AGM after 21.5 years and provided a few highlights:

- Peter’s involvement in the negotiations of the merging of the New Zealand Employers Federation and the New Zealand Manufacturers Federation in 2000 and the subsequent

formation of BusinessNZ. A good example of the need to change a business model and to bring historically separate organisations into a collaborative model.

- The dismantling of the head office of the New Zealand Chambers of Commerce and Industry in Wellington and forming four hubs which are charged with the coordination and support of Chambers. It is a model that has worked well for the Chamber movement.
- Canterbury were the first Chamber in New Zealand to introduce electronic voting which has now been in place for 16 years with Electionz.com. We really appreciate the support we have had from Steve Kilpatrick and his team at Electionz.com.
- The way the concept of product integrity and those sorts of values have been inculcated into our wider community.
- The Chamber's involvement in acting as a "safe pair of hands" for business in the post 2010/2011 earthquake environment and The Chambers involvement in introducing the earthquake support subsidy, which is now widely recognised as being a key factor in business survival post-earthquake. The intervention has been repeated in subsequent disasters and appears to be accepted by Government as a prime mechanism to ensure the protection of employment and the welfare of the wider community.
- Peter acknowledged the joint venture "Recover Canterbury" with the Canterbury Development Corporation which achieved so much for our community in a post-earthquake environment.
- The Champion Canterbury Business Awards, now in their fifteenth year and are recognised as the top business awards in New Zealand.
- Finally, our new building, which is a debt free, highly functional legacy for the future of the organisation. The Chamber will be concentrating on continuing to flex and change to meet the needs of a continuously modifying business environment.

Peter noted that none of these highlights would have been possible without the great team at The Chamber and most importantly our members.

10 Election of the Board of Directors 2017/18

The Chief Executive, Peter Townsend, announced and congratulated the six elected Board members as follows, in alphabetical order:

- Benjamin BADGER, Partner, KPMG (re-elected)
- Stephen BATEMAN, National Projects Manager, SB Global Logistics (re-elected)
- Dr Rod CARR, Vice-Chancellor, University of Canterbury (re-elected)
- Amy CARTER, Chair and Strategic Lead, Perception PR and Marketing
- Carl DAVIDSON, Director, Research First (re-elected)
- Hugh LINDO, Partner, Simpson Grierson (re-elected)

They join incumbent members:

- Jenni Callaghan, Senior Consultant, EY
- Stephen Collins, Chamber Life Member and Property Developer
- Peter Davie, CEO, Lyttelton Port Company
- Shaun Hubbard, Regional Manager, South Island, AECOM NZ Ltd
- Andrew Logie, Partner, Lane Neave

- David Rycroft, Managing Director, Assist Group Ltd

Thank you to the other candidates who stood for election. It is a shame that we have people of such high calibre who miss out, but please keep trying.

The new Board will meet on Monday 13 November and will appoint the President, and two Vice-Presidents.

11 General Business

There being no further business, the meeting closed at 4.45pm.

Read and confirmed: _____ **Date:** _____

The Annual General Meeting was followed by presentations from Malcolm Johns (Chief Executive, Christchurch International Airport) and Kaila Colbin (Ministry of Awesome) where they shared their bold dreams and aspirations for our region, and identified the short term critical issues we need to address to achieve these.

APPENDIX 1

AGM Apologies

1. Mayor Lianne Dalziel, Christchurch City Council
2. Rob Hall, DCL
3. Mayor David Ayers, Waimakariri District Council
4. Bill Bayfield, Environment Canterbury
5. Jim Palmer, CEO Waimakariri District Council
6. Ross Butler, Ōtākaro Limited
7. Albert Brantley, Ōtākaro Limited
8. Dave Mills, Ōtākaro Limited
9. Mike Hoshek, Deloitte
10. Shaun Hubbard, AECOM
11. Caroline Fenton, The Arts Centre
12. John West, Ara
13. Jonathan Manuel, Air New Zealand
14. Emily Cambridge, BECA
15. Lana Shields, Ara
16. Brian Thompson, Addington Raceway & Events Centre
17. Alistair Sheard, Bennett Reddington Ltd
18. Tony Gray, Ara
19. David Rycroft, Assist Group